

Job Title: Immigration Policy and Research Fellow

Location: Remote (with optional opportunities to participate in events and meetings)

Type: Part-Time, Fellowship (6-12 months, stipend available)

Overview

IncludUs Fund is seeking a dedicated Immigration Policy and Research Fellow to support Perteneceemos, our initiative focused on advancing pathways to citizenship and advocating for immigrant rights. This fellowship provides an opportunity to conduct impactful research, develop advocacy materials, and engage with community organizations to drive meaningful change.

The ideal candidate will have a strong interest in immigration policy, public advocacy, and equity. Strong research, analytical, and communication skills are essential, and bilingual proficiency (English/Spanish) is highly desirable.

Key Responsibilities

- **Research and Analysis:**
 - Conduct in-depth research on immigration trends, policies, and their socio-economic impacts.
 - Support program analysis and report production
- **Program Support:**
 - Assist in the development of educational materials and advocacy campaigns for Perteneceemos.
 - Contribute to the design and execution of impactful programs to promote immigrant rights.
- **Community Engagement:**
 - Support community and outreach events, Coordinate educational events, or policy discussions to foster stakeholder participation and awareness.
 - Build and strengthen relationships with community organizations and advocacy groups to amplify program goals.
- **Content Creation:**
 - Draft a comprehensive research report that outlines key findings and actionable recommendations.
 - Contribute to the creation of an op-ed or article to raise awareness about immigration issues and advocate for policy change.
 - Publish two blog posts during the fellowship to highlight program achievements and promote advocacy efforts.
- **Deliverables:**
 - Present research findings and insights at an internal briefing or public event.

General Responsibilities Across Fellowships

- Assist with program coordination and logistics for events.
- Collaborate with team members to ensure successful program execution.
- Regularly report on progress and share insights with the IncludUs team.

Qualifications

- **Education:**
 - Background or strong interest in Immigration Policy, Public Policy, Political Science, Sociology, or related fields.
- **Skills:**
 - Demonstrated research, analytical, and organizational abilities.
 - Excellent written and verbal communication skills.
 - Experience with community engagement or immigration advocacy is a plus.
- **Commitment:**
 - Passionate about advancing immigrant rights and creating equitable pathways to citizenship.
 - Familiarity with the challenges and experiences of immigrant communities.
- **Additional Skills:**
 - Bilingual (English/Spanish) strongly preferred.
 - Proficiency in Microsoft Office, Google Workspace, and data visualization tools.

Why Join Us?

- Contribute to meaningful efforts that empower immigrant communities and advance equitable policies.
- Gain hands-on experience in immigration advocacy, research, and community engagement.
- Build your professional network through collaborations with advocacy groups and policy experts.
- Flexible schedule to accommodate academic or personal commitments.

How to Apply

Submit your resume, a brief cover letter, and a writing sample (optional) to info@includusfund.org. In your cover letter, share your motivation for advancing immigrant rights and describe how your background aligns with the goals of *Pertenecemos*.

Application Deadline: Open until filled